

# GOVERNMENT OF THE VIRGIN ISLANDS

## DIVISION OF PERSONNEL

### CURRENT CLASSIFICATION PLAN FY 2024

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*\*This list is not all inclusive of all the positions in the GVI\**

*\*\* Specialized Professional Positions tied to the Collective Bargaining Agreements may not have a grade.\*\**

POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Account Clerk I	GS-05	
Account Clerk II	GS-08	
Account Clerk III	GS-11	
Account Receivable Clerk	GS-19	
Accountant I	GS-22	
Accountant II	GS-24	
Accountant III	GS-26	
Accounting Analyst DOF	GS-23	
Accounting Operations Manager DOF	GS-28	
Accounts Payable Specialist	GS-22	
Administrative Assistant	GS-24	
Administrative Assistant - Supervisor	GS-26	
Administrative Officer I	GS-18	
Administrative Officer II	GS-20	
Administrative Officer III	GS-22	
Administrative Secretary I	GS-12	
Administrative Secretary II	GS-15	
Administrator	GS-28	
Admitting Clerk I	GS-17	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Admitting Clerk II	GS-19	
Advanced Emergency Medical Technician (AEMT)	GS-25	eff 8/10/22
Agricultural Technician	GS-16	
Agriculture Instructor	GS-19	
Agronomist	GS-22	
Aircraft Mechanic/Maintenance Worker-(DOJ-BOC)	GS-27	
Alcohol Control Inspector	GS-22	ins 6/6/22
Alcoholism & Narcotics Counselor I	GS-16	
Alcoholism & Narcotics Counselor II	GS-18	
Alcoholism & Narcotics Counselor III	GS-20	
Anesthesia Aide	GS-17	
Anesthesia Technician	GS-21	
Application Analyst	GS-24	
Architect	GS-27	
Archives & Records Officer	GS-25	
Archivist	GS-27	
Assessment and Care Coordinator	GS-25	
Assets and Risk /Loss Manager	GS-24	
Assets and Risk /Loss Technician	GS-23	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Assistant Administrator Disability & Rehabilitation	GS-29	
Assistant Appraiser	GS-23	
Assistant Attorney General	GS-29	
Assistant Chief, Accounts Payable	GS-24	
Assistant Chief, General Ledger Section	GS-27	
Assistant Chief, Group Health Insurance (CPO)	GS-28	
Assistant Chief, Reconciliation and Audit Activity Officer	GS-25	
Assistant Director of Consumer Affairs	GS-24	
Assistant Director of Financial Services	GS-27	
Assistant Director of Licensing	GS-24	
Assistant Director of Maintenance	GS-24	
Assistant Director of Nursing	GS-26	
Assistant Director of Property	GS-26	
Assistant Director, Administrative Services	GS-27	
Assistant Director, Bureau of Health Insurance & Medical Assistance	GS-29	
Assistant Director, Environmental Protection	GS-30	
Assistant Director, Homemaker Services	GS-26	
Assistant Director, Hospital Plant Maintenance	GS-28	
Assistant Director, Mental Health Services	GS-29	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Assistant Director, Residential Services	GS-27	
Assistant Director, Senior Community Service Employment Program	GS-26	
Assistant Manager of Hospital Admissions	GS-23	
Assistant Payroll Supervisor	GS-22	
Assistant Project Director	GS-26	
Associate Curator	GS-22	
Audio-Visual Aide	GS-07	
Audit Manager- IG	GS-30	
Audit Supervisor- IRB	GS-29	
Auto Mechanic	GS-19	
Auto-Body Repair Instructor	GS-19	
Automobile Body Repairman	GS-19	
Automobile Master Technician	GS-26	eff 7/30/2021
Base Security Guard	GS-21	
Beautification Officer	GS-18	
Beenefits Technician GHI	GS-24	
Benefit Payment Technician I	GS-17	eff 9/22/22
Benefit Payment Technician II	GS-19	eff 9/22/22
Benefits Analyst GHI	GS-22	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Boatman	GS-22	
Book Mobile Bus Driver	GS-22	
Bookkeeper I	GS-13	
Bookkeeper II	GS-16	
Bookkeeper III	GS-18	
Building Appraiser	GS-25	
Butcher	GS-13	
Cadastral Technician	GS-22	eff 11/27/23
Cancer Intervention Counselor	GS-22	
Carpenter	GS-08	
Case Management Planner	GS-24	
Case Manager	GS-21	
Case Worker	GS-23	
Cashier I	GS-06	
Cashier II	GS-08	
Cashier III	GS-11	
Cemetary Caretaker	GS-07	
Certification Specialist I	GS-15	
Certification Specialist II	GS-18	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Certification Specialist III	GS-20	
Certification Supervisor	GS-25	
Certified Automotive Technician	GS-23	
Certified Hemodialysis Technician	GS-22	
Certified Histotechnician	GS-25	
Certified Intravenous Pharmacy Technican	GS-21	
Certified medical assistant	Gs-21	
Certified Nursing Assistant	GS-20	
Certified Pharmacy Technician	GS-25	
Certified Surgical Technican	GS-26	
Certified Welder	GS-23	
Chairperson, Nursing Services	GS-27	
Chauffeur	*GS-05	updated 1/22/24
Chief Consumer Compliance & Protection Officer	GS-26	rep Chief Compliant Officer GS-23 on 11/9/23
Chief Inspector, Weights & Measures	GS-26	upgraded 11/9/23 from GS-24
Chief of Benefit, Unemployment Insurance	GS-26	
Chief of Central Stores	GS-27	
Chief of Communications	GS-24	
Chief of Quality Control	GS-27	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Chief of Records Management D.P.S.	GS-24	
Chief of Tax, Unemployment Insurance	GS-27	
Chief Trades Inspector	GS-27	
Chief, Accounts Payable	GS-25	
Chief, Benefit Payment Control Officer	GS-24	
Chief, Bureau Environmental Education	GS-29	
Chief, Bureau of Fisheries Programs	GS-30	
Chief, Bureau of Wildlife Programs	GS-30	
Chief, Butcher	GS-15	
Chief, Enforcement Officer	GS-27	
Chief, General Ledger Section	GS-28	
Chief, Medical Records Services	GS-27	
Chief, Physical Therapist	GS-29	
Chief, Quality Control Reviewer	GS-24	
Chief, Real Property Records Officer	GS-24	
Chief, Reconciliation and Audit Activity Officer	GS-27	
Chief, Respiratory Therapist	GS-29	
Chief, Revenue Collection	GS-27	
Chief, School Attendance Counselor	GS-20	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Chief, Taxi Inspector	GS-22	
Child Care Health Consultant Coordinator	GS-23	
Child Development Specialist	GS-26	
Child Support Client Facilitator	GS-21	
Child Support Territorial Disbursement Specialist	GS-23	
Child Support Territorial Disbursement Unit Supervisor	GS-25	
Civil Engineer I	GS-27	
Civil Engineer II	GS-29	
Civil Engineer III	GS-30	
Claims Adjuster I	GS-18	
Claims Adjuster II	GS-20	
Claims Auditor	GS-24	
Claims Examiner I (DOF)	GS-17	
Claims Examiner II (DOF)	GS-19	
Claims Payment Review Officer	GS-24	
Claims Payment Reviewer	GS-23	
Claims Provider Relations Representative	GS-21	
Clerical and Maintenance Worker	GS-10	
Clerk I	GS-01	



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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Clerk II	GS-03	
Clerk III	GS-06	
Clerk Typist I	GS-05	
Clerk Typist II	GS-06	
Clerk Typist III	GS-08	
Clinical Psychologist	GS-30	
CMIA Coordinator	GS-27	
Collection Agent	GS-17	
Collection Clerk	GS-11	
Commercial Appraiser	GS-26	
Communications Officer	GS-25	
Community Health Worker	GS-21	eff 3/16/2021
Community Nutrition Aide I	GS-18	
Community Nutrition Aide II	GS-19	
Community Nutrition Aide III	GS-21	
Community Service Officer	GS-23	
Community Service Worker	GS-20	
Compensation and Benefits Manager	GS-28	
Computer Operator I	GS-16	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Computer Operator II	GS-18	
Computer Operator III	GS-20	
Computer Support Specialist	GS-25	
Computer User Support Specialist(CPO)	GS-22	
Construction Superintendent (PWD)	GS-23	
Consumer Compliance & Protection Officer	GS-21	rep Consumer Compliance & Protection series 11/9/23
Consumer Compliance and Education Officer	GS-22	
Construction Superintendent	GS-23	
Contract Technician	GS-23	
Cook I	GS-05	
Cook II	GS-08	
Coordinator for Communication Disorders	GS-25	
Coordinator of Cemetary Services	GS-25	
Coordinator of Transportation	GS-23	
Coordinator of Veterans Program	GS-22	
Coordinator, Administrative Services	GS-28	
Coordinator, Chronic Disease Program	GS-27	
Coordinator, ESAR-VHP Preparedness Program	GS-25	
Coordinator, Financial Services	GS-28	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Coordinator, Health Outreach Program	GS-23	
Coordinator, Sports & Recreation	GS-26	
Corporate Examiner	GS-25	
Correction Classification Officer	GS-27	
Correction Classification Supervisor	GS-28	
Correctional Certified Nursing Assistant	GS-24	eff 4/14/2021
Correctional Instructor	GS-23	
Correctional Licensed Practical Nurse	GS-26	eff 10/21/2021
Correctional Records Technician	GS-20	
Coxswain	GS-25	
Crime Scene Technician	GS-23	
Criminal Intelligence Analyst	GS-26	
Criminal Intelligence Officer	GS-25	
Critical Infrastructure Specialist	GS-25	
Custodial Worker	GS-05	
Custodial Worker/Messenger	GS-07	
Customer Service Representative	GS-20	
Darkroom Attendant	GS-12	
Data Entry Operator I	GS-13	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Data Entry Operator II	GS-16	
Data Entry Operator III	GS-18	
Data Entry Operator IV	GS-20	
Data Processing Analyst DOF	GS-21	
Data Processing Security Technician DOF	GS-24	
Data Quality Registration Clerk	GS-20	
Data Transcriber/Office Automation Assistant (VING)	GS-20	
Database Administrator/Analyst	GS-26	
Dean of Students	GS-27	eff 7/20/2021
Dental Assistant I	GS-09	
Dental Assistant II	GS-11	
Dental Assistant III	GS-13	
Dental Hygienist	GS-19	reinsert/omiss 8/31/23
Departmental Budget Control Officer	GS-28	
Diagnostic Technician	GS-22	
Dietary Aide	GS-14	
Director of Administrative Services	GS-29	
Director of Financial Services	GS-29	
Director of Laboratory Services	GS-30	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Director of Maintenance	GS-26	
Director of Patient Accounting	GS-29	
Director of Social Services	GS-29	
Director of Transportation	GS-27	
Director of Treatment Programs	GS-27	
Director, Bureau of Parks & Open Space Management	GS-26	
Director, Community Recreation Center	GS-25	
Director, Homemaker Services	GS-27	
Director, Hospital Plant Maintenance	GS-28	
Director, Medical Social Services	GS-27	
Director, Planning & Research & Evaluation	GS-30	
Director, Public Health Laboratories	GS-29	
Director, Quality Assurance	GS-28	
Director, Residential Services	GS-29	
Director, Senior Community Service Employment Program	GS-28	
Director, Senior Volunteer Programs	GS-26	
Director, Therapeutic Recreation Services	GS-27	
Director, Veterinary Services	GS-30	
Disabled Veterans Outreach Program Specialist	GS-25	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Disbursement Analyst (DOF)	GS-20	
Disease Intervention Specialist I	GS-23	
Disease Intervention Specialist II	GS-24	
Disease Intervention Specialist III	GS-26	
Dishwashing Machine Operator I	GS-02	
District Chief, Financial Program	GS-28	
District Chief, Food Stamp Division	GS-26	
District Director of Intervention Services	GS-27	
District Director of School & Community Affairs	GS-26	
District Director of Student Services	GS-27	
District Director, School Lunch Programs	GS-26	
District Manager	GS-30	
District Warehouse Manager	GS-25	
Document Imaging Operator	GS-19	
Drug Free Schools Prevention Assistant	GS-24	
Early Intervention Program (EIP) Research Analyst	GS-24	
Echocardiograph Technologist	GS-26	
Education Coordinator (DHS-PSP)	GS-25	
Education Supervisor (DHS-PSP)	GS-24	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Educational Certification Officer (VIBE)	GS-25	eff 4/6/2022
Election Assisant	GS-21	
Election Clerk	GS-16	
Electrical Engineer I	GS-23	
Electrical Engineer II	GS-25	
Electrician	GS-12	
Electronic Benefit Transfer Technician (EBT)	GS-19	
Electronic Benefit Transfer Technician Supervisor	GS-25	
Eligibility Information Clerk I	GS-19	
Eligibility Information Clerk II	GS-20	
Eligibility Specialist I	GS-20	
Eligibility Specialist II	GS-21	
Eligibility Specialist III	GS-23	
Eligibility Supervisor	GS-26	
Emergency Call Center Manager	GS-24	
Emergency Call Center Operator	GS-20	
Emergency Call Center-Squad Leader	GS-22	
Emergency Medical Services (EMS) Assistant Training Officer	GS-25	
Emergency Medical Services (EMS) Crew Chief	GS-27	eff 8/10/22

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Emergency Medical Services (EMS) Training Officer	GS-29	eff 10/18/23 upgraded
Emergency Medical Services (EMS) Supervisor	GS-27	eff 8/10/22
Emergency Medical Technician (EMT)	GS-23	eff 8/10/22
Emergency Operation Center Supervisor	GS-26	
Employee Relations Specialist	GS-26	
Employment Counselor	GS-22	
Employment Service Interviewer I	GS-17	
Employment Service Interviewer II	GS-19	
Employment Service Interviewer III	GS-22	
Employment Training Officer	GS-24	
Employment Training Supervisor	GS-26	eff 9/6/2023
EMS Coordinator	GS-28	
Energy Analyst I	GS-24	
Energy Analyst II	GS-26	
Energy Engineer	GS-25	
Energy Program Manager	GS-29	
Enforcement Aide	GS-19	
Engineering Aide I	GS-08	
Engineering Aide III	GS-12	



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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Engineering Aide III	GS-16	
Environmental Engineer I	GS-27	
Environmental Engineer II	GS-29	
Environmental Engineer III	GS-30	
Environmental Inspector	GS-24	
Environmental Maintenance Technician	GS-26	
Environmental Outreach Coordinator	GS-23	
Environmental Planner I	GS-22	
Environmental Planner II	GS-25	
Environmental Planner III	GS-28	
Environmental Program Manager	GS-30	
Environmental Researcher	GS-23	
Environmental Specialist I	GS-22	
Environmental Specialist VING	GS-29	
Environmental Specialist II	GS-25	
Environmental Specialist III	GS-28	
Environmental Specialist Trainee	GS-16	
Environmental Technical Support Specialist (VING)	GS-22	
Evaluation & Assessment Officer, VIEDA	GS-26	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Evaluation Specialist	GS-25	
Facility Administrative Officer	GS-24	
Facility Officer	GS-20	eff.2/26/2021
Family Planning Service Representative and Data Specialist	GS-23	
Family Services Coordinator	GS-25	
Family Services Specialist	GS-26	
Federal Acquisition Specialist	GS-24	
Federal Commodities Officer	GS-23	
Federal Grants and Programs Monitor	GS-23	
Federal Grants Manager	GS-25	
Financial Operation Specialist (VING)	GS-23	
Financial Aid Representative (VIBE)	GS-21	
Financial Aide Coordinator (VIBE)	GS-26	
Financial Analyst	GS-27	
Financial and Reporting Manager DOF	GS-28	
Financial Management Officer	GS-24	
Financial Management Supervisor	GS-26	
Financial Reporting Analyst DOF	GS-23	
Financial Services Examiner	GS-26	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Financial Specialist	GS-26	
Firearms Certification Clerk	GS-20	
Firearms Certification Officer	GS-21	
Firearms Tool Mark Examiner	GS-25	
Firearms Toolmark Trainee	GS-21	
Fiscal Assistant Unemployment Insurance Accounts	GS-16	
Fiscal Officer	GS-28	
Fisheries Biologist I	GS-22	
Fisheries Biologist II	GS-25	
Fisheries Biologist III	GS-28	
Fixed Asset Analyst	GS-22	
Food Service Supervisor	GS-18	
Food Service Worker	GS-05*	
Food Stamp Issuance Officer	GS-23	
Forensic Agent	GS-24	
Francise Tax Auditor	GS-27	
Fraud Investigator	GS-25	
Front End Investigator I	GS-22	
Front End Investigator II	GS-23	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Front End Supervisor	GS-26	
Fusion Center Analyst	GS-24	
Fusion Center Supervisor	GS-27	
General Audit Clerk	GS-17	
General Maintenance Foreman	GS-11*	
General Maintenance Worker I	GS-05	
General Maintenance Worker II	GS-06	
Government Insurance Clerk DOF	GS-18	
Government Insurance Compliance Officer DOF	GS-20	
Grants Writer	GS-24	
Graphic Design Coordinator	GS-24	
Groundskeeper	GS-05*	
Groundskeeper Supervisor	GS-11	
Head Start Bus Driver	GS-19	eff 6/22/22
Head Start Disabilities Coordinator	GS-24	eff 7/13/21
Head Start Education Manager	GS-25	eff 7/13/21
Head Start Food Service Worker	GS-05	eff 7/13/21
Head Start Health Manager	GS-24	eff 7/13/21
Head Start Nutrition Assistant	GS-18	eff 7/13/21

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Head Start PreSchool Teacher	GS-21	eff 6/22/22
Head Start Stock Clerk	GS-06	eff 7/13/21
Health Aide	GS-05	
Health Data Analyst	GS-24	
Health Information Management Lead Clerk	GS-21	
Health Outreach Worker	GS-21	
Hearing Officer	GS-26	
Heavy Equipment Mechanic	GS-21	
Heavy Equipment Operator I	GS-09	
Heavy Equipment Operator II	GS-13	
Heavy Equipment Shop Foreman	GS-22	
Help Desk Specialist	GS-24	
Help Desk Technician	GS-21	
High School Registrar	GS-19	
Historic Preservation Architect	GS-25	
Historic Preservation Specialist	GS-24	
Historic Preservation Technician	GS-23	
Histotechnologist	GS-26	
HIV Data Analyst	GS-24	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
HIV Surveillance Program Assistant	GS-23	
Homemaker Aide	GS-09	
Horticulturist	GS-22	
Hospital Account Billing Specialist	GS-20	
Hospital Account Financial Manager	GS-25	
Hospital Billing Account Manager	GS-25	
Hospital Business Office Manager	GS-28	
Hospital Cashier	GS-19	
Hospital Cashier Manager	GS-22	
Hospital Director Data Processing Computer Systems	GS-29	
Hospital Housekeeper	GS-17	
Hospital Insurance Verification Clerk	GS-26	
Hospital Kitchen Attendant I	GS-02	
Hospital Kitchen Attendant II	GS-05	
Hospital Plant Biomedical Technician	GS-19	
Hospital Plant Carpenter	GS-17	
Hospital Plant Electrician	GS-19	
Hospital Plant General Maintenance Foreman	GS-18	
Hospital Plant General Maintenance Worker	GS-10	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Hospital Plant Maintenance Mechanic	GS-16	
Hospital Plant Painter	GS-14	
Hospital Plant Supervisor	GS-25	
Hospital Telephone Operator	GS-15	
Hospitality Patient Care Coordinator	GS-23	
Housekeeper I	GS-07	
Housekeeper II	GS-10	
Housekeeping Attendant I	GS-02	
Housekeeping Attendant II	GS-05	
Human Resources Analyst	GS-23	
Human Resources Assistant	GS-21	
Human Resources Coordinator	GS-27	
Human Resources Generalist	GS-25	
Human Resources Information Systems Manager	GS-28	
Human Resources Specialist (CPO)	GS-28	
Immunization Registry Manager	GS-26	
Infection Control Surveillance Officer	GS-25	
Information Officer	GS-18	
Inspector Weights & Measures	GS-21	replace weights & measures series collapse 11/9/23

# GOVERNMENT OF THE VIRGIN ISLANDS

## DIVISION OF PERSONNEL

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Installation Status Report Manager (VING)	GS-23	
Institution Attendant	GS-05	
Institutional Food Service Worker	GS-05	
Insurance Clerk (CPO)	GS-18	
Insurance Licensing Examiner	GS-22	
Insurance Officer (CPO)	GS-23	
Intake Counselor	GS-18	
Internal Affairs Agent I	GS-24	
Internal Affairs Agent II	GS-27	
Interstate Central Registrar	GS-25	
Investigative Support Specialist	GS-24	
Investigator	GS-24	
Job Developer	GS-22	
Junior Computer Programmer	GS-23	
Junior Corporate Examiner	GS-20	
Juvenile Probation Officer	GS-23	
Kitchen Manager I	GS-14	
Kitchen Manager II	GS-15	
Labor Relations Compliance Officer I	GS-19	



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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Labor Relations Compliance Officer II	GS-22	
Labor Relations Specialist	GS-27	
Laboratory Aide	GS-17	
Laboratory Technician Assistant	GS-20	
Laborer	GS-05*	
Land Appraiser	GS-25	
Laundry Manager	GS-20	
Laundry Supervisor	GS-19	
Laundry Worker I	GS-05*	
Laundry Worker II	GS-06*	
Lead Hospital Accounts Billing Specialist	GS-24	
Lead Hospital Insurance Verifier Clerk	GS-20	
Lead HRIT Technician (CPO)	GS-27	eff 7/19/23
Lead Vehicle Inspector	GS-22	
Legal Docket & Records Officer	GS-24	
Legal Secretary	GS-23	
Legal Technician	GS-19	
Librarian- Bureau of Corrections	GS-24	
Librarian I	GS-27	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Librarian II	GS-28	
Librarian III	GS-29	
Librarian IV	GS-30	
Library Aide	GS-05	
Library Technician I	GS-14	
Library Technician II	GS-16	
Library Technician III	GS-18	
Licensing Assistant	GS-17	
Licensing Officer	GS-22	
Licensing Specialist	GS-23	
Lifeguard I	GS-09	
Lifeguard II	GS-12	
Lifeguard/ Instructor	GS-22	
Litigation Specialist I	GS-24	
Litigation Specialist II	GS-26	
Litigation Specialist III	GS-28	
Litter Officer	GS-20	
Loan Collections Officer (VIBE)	GS-23	
Locksmith	GS-23	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Lottery Audit Clerk	GS-20	
Lottery Assistant Supervisor	GS-23	
Lottery Cashier I	GS-15	
Lottery Cashier II	GS-17	
Lottery Cashier III	GS-19	
Lottery Clerk I	GS-14	
Lottery Clerk II	GS-16	
Lottery Clerk III	GS-18	
Lottery Maintenance/Chauffeur	GS-17	
Lottery Supervisor	GS-25	
Maintenance Engineer I	GS-15	
Maintenance Engineer II	GS-17	
Maintenance Field Supervisor	GS-22	
Maintenance Mechanic	GS-11	
Mammography Technologist	GS-23	
Management Analyst	GS-24	
Manager, Administrative Services	GS-26	
Manager, Computer Operations	GS-27	
Manager, Customer Services	GS-26	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Manager, Federal Programs Unit (D.O.F.)	GS-29	
Manager, Systems & Programming	GS-28	
Mason	GS-08	
Mass Transit Bus Operator	GS-21	
Master Planner (VING)	GS-25	
Material Management Clerk	GS-21	
Materials Manager (Hospital)	GS-24	
Medical Records Clerk I	GS-10	
Medical Records Clerk II	GS-12	
Medical Records Clerk III	GS-14	
Medical Records Coder	GS-24	
Medical Records Technician	GS-19	
Medical Social Worker	GS-25	
Medical Technician	GS-23	
Medical Technologist I	GS-22	
Medical Technologist II	GS-25	
Medical Transcriber	GS-22	
Mental Health Coordinator	GS-26	
Mental Health Counselor	GS-21	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Mental Health Worker I	GS-16	
Mental Health Worker II	GS-20	
Mental Health Worker III	GS-25	
Messenger	GS-01	
Messenger/Mailroom Clerk	GS-18/IS-05	
Messenger/Receptionist	GS-19	
Microbiologist	GS-23	
Morgue Attendant	GS-22	
Motor Carrier Coordinator	GS-25	
Motor Carrier Safety Inspector	GS-23	
Motor Pool Manager	GS-26	
Motor Vehicle Inspector	GS-20	
Museum Aide	GS-05	
NCIC Data Entry Operator	GS-20	
Network Analyst	GS-26	
Network System Support Specialist	GS-28	
Network Systems Manager	GS-30	
Nurse Midwife Supervisor	GS-22	
Nursing Assistant I	GS-09	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Nursing Assistant II	GS-11	
Nursing Assistant III	GS-13	
Nutrition Aide	GS-18	
Nutrition Assistant (Preschool)	GS-18	
Nutrition Education Coordinator	GS-27	
Nutrition Manager	GS-25	
Nutrition Program Assistant	GS-23	
Nutrition Program Specialist	GS-26	
Nutrition Supervisor	GS-24	
Nutritionist I	GS-22	
Nutritionist II	GS-25	
Nutritionist III	GS-26	
Obstetric Technician	GS-17	
Occupational Safety & Health Compliance Officer	GS-24	
Occupational Safety & Health Consultant/Trainer	GS-26	
Occupational Safety & Health Industrial Hygiene Technologist	GS-27	
Occupational Therapist	GS-27	
Office Manager	GS-25	
Office Support Worker	GS-12	eff 8/28/23

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Offset Technician I	GS-16	
Offset Technician II	GS-18	
Operations and Maintenance Manager	GS-27	
Outreach and Recruitment Coordinator	GS-25	
Outreach Coordinator	GS-16	
Painter	GS-08	
Painter Foreman	GS-11	
Paralegal Officer	GS-25	eff 3/10/2021
Paralegal Researcher	GS-25	
Paramedic	GS-26	eff 8/10/22
Parent Involvement Aide	GS-19	eff 6/22/22
Parent Involvement Coordinator	GS-24	
Park Ranger Interpreter	GS-24	
Park Ranger Supervisor	GS-27	
Passport Examiner	GS-20	
Patient Advocate Assistant	GS-19	
Patient Advocate Coordinator	GS-24	
Patient Escort- Messenger	GS-07	
Payroll Audit Analyst	GS-21	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Payroll Audit Clerk I	GS-16	
Payroll Audit Clerk II	GS-17	
Payroll Audit Clerk III	GS-19	
Payroll Supervisor	GS-23	
PBX Operator/Receptionist	GS-08 /IS-06	
PCSD Case Administrator II	GS-25	
PCSD Case Administrator I	GS-23	
PCSD Case Administrator Supervisor	GS-28	
PCSD Client Facilitator	GS-21	
Performance Reporting Director	GS-27	
Personnel & Labor Relations Specialist	GS-27	
Personnel Administrative Assistant	GS-24	
Personnel Assistant I	GS-17	
Personnel Assistant II	GS-19	
Personnel Assistant III	GS-21	
Personnel Audit Technician I (CPO)	GS-17	
Personnel Audit Technician II (CPO)	GS-20	
Personnel Audit Technician III (CPO)	GS-23	
Personnel Programs Coordinator (CPO)	GS-25	



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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Personnel Records Clerk (CPO)	GS-15	
Personnel Records Clerk I	GS-10	
Personnel Records Clerk II	GS-12	
Personnel Records Clerk III	GS-15	
Personnel Relations Administrator	GS-29	
Pharmacist	GS-29	
Pharmacy Stock Clerk	GS-17	
Pharmacy Technician Trainee	GS-23	
Phlebotomist	GS-22	
Physical Therapist	GS-27	
Physical Therapy Aide	GS-07	
Physical Therapy Technician	GS-17	
Physician Associate	GS-28	
Physician Performance Improvement Officer	GS-25	
Picture Archiving and Communication System Administrator (PACS)	GS-25	
Plan Reviewer I	GS-25	
Plan Reviewer II	GS-28	
Plumber	GS-12	
Police Administrative Aide	GS-22	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Police Administrative Assistant	GS-24	eff 2/19/2021
Police Auxiliary	GS-15	
Police Cadet	GS-22	
Police Compliance Officer	GS-25	eff 4/28/2021
Police Crime Analyst	GS-24	
Police Evidence Custodian	GS-22	
Pre School Teacher	GS-20	
Pre School Teacher Assistant	GS-18	
Pre-School Program Coordinator	GS-26	
Prevention Specialist	GS-21	
Printer I	GS-08	
Printer II	GS-10	
Printer III	GS-12	
Prison Kitchen Supervisor	GS-21	
Prison Laundry Supervisor	GS-21	
Prison Maintenance Director	GS-28	
Prison Maintenance Technician	GS-22	
Prison Maintenance Worker Supervisor	GS-26	
Process Server	GS-21	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Procurement Specialist	GS-22	
Program Administrator	GS-26	
Program Coordinator	GS-25	
Program Monitor	GS-22	
Program Monitor I	GS-23	
Program Monitor II	GS-25	
Program Nutritionist	GS-24	
Program Outreach Specialist	GS-23	
Program Supervisor	GS-22	
Project Coordinator	GS-25	
Project Director	GS-27	
Project Director, E.M.S.	GS-29	
Project Director, Socio-Recreation Program	GS-23	
Project Director, Supported Employment	GS-26	
Project Manager (VING)	GS-24	
Project Supervisor I	GS-14	
Project Supervisor II	GS-16	
Project Supervisor III	GS-19	
Property & Procurement Clerk I	GS-08	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Property & Procurement Clerk II	GS-11	
Property & Procurement Clerk III	GS-14	
Property & Procurement Officer I	GS-16	
Property & Procurement Officer II	GS-18	
Property Inspector	GS-21	
Provider Relations Intake Clerk	GS-19	eff 2/28/2022
Provider Relations Representative I	GS-20	eff 2/28/2022
Provider Relations Representative II	GS-21	eff 2/28/2022
Provider Relations Representative III	GS-23	eff 2/28/2022
Provider Relations Specialist	GS-24	eff 2/28/2022
Psychiatric Social Worker	GS-23	
Psychiatric Technician	GS-20	
Psychologist	GS-27	
Purchase Order Analyst	GS-24	
Purchasing/Payroll Officer	GS-22	
Quality Control Reviewer I	GS-22	
Quality Control Reviewer II	GS-24	
Quality Control Reviewer III	GS-25	
Quality Control Supervisor	GS-26	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Radio Frequency Manager	GS-27	
Radio Frequency Technician	GS-25	
Radiologic Technician	GS-19	
Radiologic Technologist	GS-25	
Real Property Records Officer	GS-20	
Real Property Records Clerk	GS-14	
Real Property Tax Collector I	GS-18	
Real Property Tax Collector II	GS-20	
Real Time Crime Center Analyst	GS-25	eff 1/21/22
Receiving Officer	GS-15	
Receptionist	GS-08	
Receptionist/Collector	GS-16	
Reconcilement and Audit Analyst DOF	GS-23	
Reconcilement and Audit Manager DOF	GS-28	
Records & Property Management Officer	GS-25	
Records Management Officer	GS-23	
Records Sepecialist	GS-22	
Recreation Leader I	GS-08	
Recreation Leader II	GS-11	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Recreation Officer	GS-16	
Recreation Specialist	GS-18	
Recruitment & Classification Specialist	GS-26	
Recruitment & Classification Technician	GS-24	
Refrigeration Engineer I	GS-24	
Refrigeration Engineer II	GS-26	
Refrigeration Mechanic	GS-12	
Registrar, Vital Statistics	GS-20	
Registry Data Processing Officer	GS-21	
Registry Data Quality Officer	GS-21	
Rehabilitation Aide	GS-20	
Rehabilitation Services Coordinator	GS-23	
Rehabilitation Support Worker I	GS-18	
Rehabilitation Support Worker II	GS-21	
Research Analyst I	GS-22	
Research Analyst II	GS-24	
Research Analyst III	GS-26	
Residential Counselor	GS-18	
Residential Senior Counselor	GS-19	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Respiratory Therapist	GS-27	
Respiratory Therapy Technician	GS-20	
Revenue Collections Coordinator	GS-22	reentered 5/03/22
Risk Reduction Coordinator	GS-28	
Sanitation Truckdriver I	GS-09	
Sanitation Truckdriver II	GS-13	
Sanitation Worker	GS-05	
School Attendance Counselor	GS-16	
School Bus Operator	GS-19	
School Crossing Guard	GS-07	
School Monitor	GS-21	
School Nurse	GS-20	
School Psychologist	GS-22	
School Social Worker	GS-22	
Secretary/ADA Clerk	GS-19	eff 7/19/2022
Securities Registration Examiner	GS-23	
Security Guard	GS-16	
Senior Accountant-Finance	GS-25	
Senior Aide Chauffeur	GS-19	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Senior Auditor	GS-23	
Senior Benefits Analyst GHI	GS-26	eff 9/22/22
Senior Budget Analyst	GS-30	
Senior Budget Clerk	GS-15	
Senior Consumer Compliance & Protection Officer	GS-23	Consumer Compliance Officer 18, 20 collap 11/9/23
Senior Counselor	GS-17	
Senior Data Processing Analyst DOF	GS-23	
Senior Election Assistant	GS-24	
Senior Employment Training Officer	GS-23	
Senior Environmental Inspector	GS-27	
Senior Health Program Analyst	GS-27	
Senior Information Officer	GS-22	eff 3/14/23
Senior Inspector Weights & Measures	GS-23	Weights & Measures 17,19,22 series collapse 11/9/23
Senior Management Analyst	GS-26	
Senior Planner	GS-27	
Senior Program Analyst	GS-27	
Senior Property Inspector	GS-23	
Senior Reconciliation and Audit Analyst DOF	GS-25	
Senior Recruitment & Classification Specialist	GS-27	



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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Service Representative	GS-19	
Social Service Aide I	GS-05	
Social Service Aide II	GS-07	
Social Service Aide III	GS-10	
Social Service Aide IV	GS-14	
Social Services Manager	GS-24	
Social Worker	GS-28	
Social Worker-Mental Health Correctional Counselor	GS-28	
Solid Waste and Wastewater Environmental Educator	GS-22	
Solid Waste and Wastewater Recycling Coordinator	GS-22	
Speech Pathologist	GS-26	
Speech Therapist	GS-22	
State Prevention Coordinator	GS-28	
Statistical Clerk I	GS-10	
Statistical Clerk II	GS-13	
Statistical Clerk III	GS-16	
Stock Clerk	GS-06	
Storekeeper I	GS-08	
Storekeeper II	GS-10	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Storekeeper III	GS-13	
Storeroom Manager	GS-22	
Student Aid Assistant	GS-20	
Student Aid Officer	GS-22	
Student Success Specialist	GS-24	eff 7/20/21
Studio Assistant	GS-21	
Substance Abuse Outreach Worker	GS-19	
Superintendent, Roads and Highways	GS-27	
Supervising Collection Agent	GS-19	
Supervising Dental Hygienist	GS-18	
Supervising Medical Social Worker	GS-27	
Supervisor of Accounts	GS-20	
Supervisor of Appraisers	GS-27	
Supervisor of Assessment Officers	GS-29	
Supervisor of Cashiers	GS-21	
Superviasor of Mechanics	GS-25	upgrad eff 10/18/23
Supervisor of Collection & Deposit	GS-29	
Supervisor of Parks	GS-14	
Supervisor of Recreation	GS-14	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Supervisor of Tax Error Correction Examiners	GS-29	
Supervisor of Warehouses	GS-20	
Supervisor Revenue Representative	GS-29	
Supervisor, Agricultural Development	GS-23	
Supervisor, Agricultural Pest Control	GS-18	
Supervisor, Building & Ground Maintenance	GS-21	
Supervisor, Central Payroll Section DOF	GS-25	
Supervisor, Commercial Inspection	GS-25	
Supervisor, Communications Technician	GS-27	
Supervisor, Custodial Services	GS-11	
Supervisor, Customer Services	GS-24	
Supervisor, Data Entry	GS-23	
Supervisor, Data Entry Repair Operator	GS-28	
Supervisor, EMS Ambulance Boat	GS-23	
Supervisor, Equipment Maintenance	GS-23	
Supervisor, Excise Tax Officers	GS-23	
Supervisor, General Maintenance	GS-18	reentered 5/12/22
Supervisor, Hospital Housekeeping	GS-20	
Supervisor, Hospital Storeroom	GS-22	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Supervisor, Mass Transit Bus Operator	GS-23	
Supervisor, Medical Records	GS-23	
Supervisor, Motor Pool	GS-20	
Supervisor, Pupil Transportation	GS-24	
Supervisor, Radiological Services	GS-29	
Supervisor, Records Management	GS-24	
Supervisor, Recruitment & Classification (CPO)	GS-29	
Supervisor, Research Analyst	GS-28	
Supervisor, School Crossing Guard	GS-20	
Supervisor, Security Guard	GS-22	
Supervisor, Special Services	GS-27	
Supervisor, Tax records Management	GS-28	
Supervisor, Traffic Signal Maintenance	GS-25	
Supervisory Auditor	GS-29	
Supervisory Medical Technologist	GS-27	
Supervisory Social Services Assistant	GS-23	
Surgical Technican	GS-23	
System Analyst I	GS-26	
System Analyst II	GS-28	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Systems Manager	GS-30	
Systems Monitor	GS-20	
Systems Programmer	GS-28	
Taxi Inspector	GS-21	
Telemetry Technician	GS-23	
Teller I	GS-17	
Teller II	GS-19	
Territorial Administrator Family Planning	GS-28	
Territorial Administrator, R & C (CPO)	GS-30	
Territorial Disbursement Collections Assistant	GS-21	
Territorial Disbursement Collections Supervisor	GS-25	
Territorial Highway Planner	GS-27	
Tire Repair Serviceman	GS-19	
Trades Inspector	GS-26	
Trades Inspector trainee	GS-23	
Tradeshelper	GS-05	
Traffic Signal Maintenance Technician	GS-22	edit 8/18/2021
Training Coordinator (CPO)	GS-28	
Training Specialist	GS-27	eff 3/1/2007

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## DIVISION OF PERSONNEL

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Training Supervisor	GS-27	
Tranportation Support Technician	GS-19	
Treasury Analyst	GS-25	
Truckdriver I	GS-05	
Truckdriver II	GS-06*	
Truckdriver III	GS-07*	
Tumor Registrar	GS-21	
Ultrasound Technologist	GS-24	
Unemployment Insurance Adjudicator	GS-24	
Unemployment Insurance Area Manager	GS-23	
Unemployment Insurance Auditor	GS-21	
Unemployment Insurance Benefit Payment Technician	GS-23	
Unemployment Insurance Claims Office Manager	GS-23	
Unemployment Insurance Examiner	GS-19	
Unemployment Insurance Interstate Claims Manager	GS-23	
Unemployment Insurance Interviewer	GS-22	
Unemployment Insurance Program Analyst	GS-22	
Unemployment Insurance Quality Control Officer	GS-22	
Unemployment Insurance Reporting Coordinator	GS-27	

# GOVERNMENT OF THE VIRGIN ISLANDS

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Unemployment Insurance Revenue Officer	GS-24	
Unemployment Insurance Tax Auditor	GS-27	
Uniform Commercial Code Lien Officer	GS-21	
Unit Leader	GS-28	
Unit Secretary	GS-19	
Vendor Monitor	GS-26	
Veterans Representative	GS-16	
Veterinarian	GS-26	
Veterinary Technician	GS-18	
Vital Statistics Program Assistant	GS-22	
Vitran Mass Transit Bus Mechanic I	GS-25	
Vitran Mass Transit Bus Mechanic II	GS-23	
Vitran Mass Transit Bus Mechanic III	GS-22	
Vocational Counselor	GS-17	
Vocational Rehabilitation Counselor I	GS-25	
Vocational Rehabilitation Counselor II	GS-26	
Vocational Rehabilitation Counselor III	GS-28	
Ward Maid	GS-05	



Greetings Fellow Human Resources Professionals:

The Division of Personnel has worked tirelessly in an effort to update this Classification

The newly revised Classification Plan incorporates new position classification titles that are obsolete, or deleted from the classified service. All the positions are listed at the classification grade level established within the general schedule. After many meetings with the various agencies, an overhaul of the existing plan was made which resulted in a new plan that has been misunderstood as it relates to positions associated with collective bargaining compensation plans. However, it must be noted that the classification grade will be the same and employees are to be compensated accordingly.

Although this information has been carefully reviewed, there still remain some inconsistencies. We kindly ask that as these problems are identified, please bring them to our attention so they can be handled expeditiously. It is important to mention that the Classification Plan is a living document which changes are made on a daily basis. It is our intention to provide and maintain the Classification Plan on our website. We are confident that with your assistance, we will accomplish our goal.

Sincerely,  
Millicent B. Aubain, SHRM-SCP, IPMA-SCP

Millicent Aubain, Territorial Administrator, R&C



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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Accounting Operations Manager DOF	SE-28	
Administrative Assistant - Supervisor	SE-26	
Administrator	SE-28	
Assets and Risk /Loss Manager	SE-24	
Assistant Chief, General Ledger Section	SE-27	
Assistant Chief, Group Health Insurance (CPO)	SE-28	
Assistant Chief, Reconciliation and Audit Activity Officer	SE-25	
Assistant Director of Financial Services	SE-27	
Assistant Director of Maintenance	SE-24	
Assistant Director, Consultation & Training	SE-28	
Assistant Director, Environmental Protection	SE-30	
Assistant Director, Hospital Plant Maintenance	SE-28	
Assistant Manager of Hospital Admissions	SE-23	
Assistant Personnel Relations Administrator	SE-27	
Audit Manager- IG	SE-30	
Audit Supervisor- IRB	SE-29	
Certification Supervisor	SE-25	
Chief Inspector, Weights & Measures	SE-24	
Chief of Benefit, Unemployment Insurance	SE-26	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Chief of Central Stores	SE-27	
Chief of Communications	SE-24	
Chief of Quality Control	SE-27	
Chief of Records Management D.P.S.	SE-24	
Chief of Tax, Unemployment Insurance	SE-27	
Chief Trades Inspector	SE-27	
Chief, Accounts Payable	SE-25	
Chief, Benefit Payment Control Officer	SE-24	
Chief, Bureau Environmental Education	SE-29	
Chief, Bureau of Fisheries Programs	SE-30	
Chief, Bureau of Wildlife Programs	SE-30	
Chief Consumer Compliance & Protection Officer	SE-26	rep Chief Compliant Officer SE-23 11//923
Chief, General Ledger Section	SE-28	
Chief Inspector, Weights & Measures	SE-26	rep Chief Inspector Weights & Measures SE-24 11/9/23
Chief, Medical Records Services	SE-27	
Chief, Physical Therapist	SE-29	
Chief, Quality Control Reviewer	SE-24	
Chief, Reconciliation and Audit Activity Officer	SE-27	
Chief, Respiratory Therapist	SE-29	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Chief, Revenue Collection	SE-27	
Chief, Taxi Inspector	SE-22	
Child Care Health Consultant Coordinator	SE-23	
Child Support Territorial Disbursement Unit Supervisor	SE-25	
Correction Classification Supervisor	SE-28	
Director of Administrative Services	SE-29	
Director of Financial Services	SE-29	
Director of Laboratory Services	SE-30	
Director of Maintenance	SE-26	
Director of Patient Accounting	SE-29	
Director of Social Services	SE-29	
Director of Transportation	SE-27	
Director of Treatment Programs	SE-27	
Director, Bureau of Parks & Open Space Management	SE-26	
Director, Community Recreation Center	SE-25	
Director, Homemaker Services	SE-27	
Director, Hospital Plant Maintenance	SE-28	
Director, Medical Social Services	SE-27	
Director, Planning & Research & Evaluation	SE-30	

**GOVERNMENT OF THE VIRGIN ISLANDS**

**DIVISION OF PERSONNEL**

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Director, Public Health Laboratories	SE-29	
Director, Quality Assurance	SE-28	
Director, Residential Services	SE-29	
Director, Senior Community Service Employment Program	SE-28	
Director, Senior Volunteer Programs	SE-26	
Director, Therapeutic Recreation Services	SE-27	
Director, Veterinary Services	SE-30	
District Chief, Financial Program	SE-28	
District Chief, Food Stamp Division	SE-26	
District Director, School Lunch Programs	SE-26	
District Manager	SE-30	
District Warehouse Manager	SE-25	
Education Supervisor (DHS-PSP)	SE-24	
Electronic Benefit Transfer Technician Supervisor	SE-25	
Eligibility Supervisor	SE-26	
Emergency Medical Services (EMS) Training Officer	SE-29	eff 10/18/23
Emergency Call Center Manager	SE-24	
Emergency Medical Technician Supervisor	SE-27	
Emergency Operation Center Supervisor	SE-26	

GOVERNMENT OF THE VIRGIN ISLANDS

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Emergency Planner	SE-27	
EMS Coordinator	SE-28	
Energy Program Manager	SE-29	
Environmental Program Manager	SE-30	
Federal Grants Manager	SE-25	
Financial and Reporting Manager DOF	SE-28	
Financial Management Supervisor	SE-26	
Fiscal Officer	SE-28	
Food Service Supervisor	SE-18	
Front End Supervisor	SE-26	
Fusion Center Supervisor	SE-27	
General Maintenance Foreman	SE-11*	
Groundskeeper Supervisor	SE-11	
Hospital Account Financial Manager	SE-25	
Hospital Billing Account Manager	SE-25	
Hospital Business Office Manager	SE-28	
Hospital Cashier Manager	SE-22	
Hospital Plant General Maintenance Foreman	SE-18	
Hospital Plant Supervisor	SE-25	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Immunization Registry Manager	SE-26	
Kitchen Manager II	SE-15	
Laundry Manager	SE-20	
Librarian IV	SE-30	
Lottery Assistant Supervisor	SE-23	
Lottery Supervisor	SE-25	
Maintenance Field Supervisor	SE-22	
Manager, Computer Operations	SE-27	
Manager, Customer Services	SE-26	
Manager, Federal Programs Unit (D.O.F.)	SE-29	
Manager, Systems & Programming	SE-28	
Materials Manager (Hospital)	SE-24	
Motor Pool Manager	SE-26	inserted 4/142023
Network Systems Manager	SE-30	
Occupational Safety and Health Manager	SE-27	
Office Manager	SE-25	
Operations and Maintenance Manager	SE-27	
Painter Foreman	SE-11	
Park Ranger Supervisor	SE-27	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Payroll Supervisor	SE-23	
PCSD Case Administrator Supervisor	SE-28	
Performance Reporting Director	SE-25	reinsert 1/23/24
Personnel Records Management Supervisor (CPO)	SE-28	
Prison Kitchen Supervisor	SE-21	
Prison Laundry Supervisor	SE-21	
Prison Maintenance Director	SE-28	
Prison Maintenance Worker Supervisor	SE-26	
Program Administrator	SE-26	
Project Director, Socio-Recreation Program	SE-23	
Project Director, Supported Employment	SE-26	
Project Supervisor III	SE-19	
Quality Control Supervisor	SE-26	
Reconciliation and Audit Manager DOF	SE-28	
Service Representative Coordinator	SE-24	
Social Services Manager	SE-24	
Staff Nurse Supervisor	SE-24	
Superintendent, Roads and Highways	SE-27	
Supervising Collection Agent	SE-19	

GOVERNMENT OF THE VIRGIN ISLANDS

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Supervising Dental Hygienist	SE-18	
Supervising Medical Social Worker	SE-27	
Supervisor of Accounts	SE-20	
Supervisor of Appraisers	SE-27	
Supervisor of Assessment Officers	SE-29	
Supervisor of Cashiers	SE-21	
Supervisor of Collection & Deposit	SE-29	
Supervisor of Mechanics	SE-25	upgr from 20 --eff 10/18/23
Supervisor of Parks	SE-14	
Supervisor of Recreation	SE-14	
Supervisor of Tax Error Correction Examiners	SE-29	
Supervisor of Warehouses	SE-20	
Supervisor Revenue Representative	SE-29	
Supervisor, Agricultural Development	SE-23	
Supervisor, Building & Ground Maintenance	SE-21	revised 12/15/23
Supervisor, Central Payroll Section DOF	SE-25	
Supervisor, Commercial Inspection	SE-25	
Supervisor, Communications Technician	SE-27	
Supervisor, Custodial Services	SE-11	



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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Supervisor, Customer Services	SE-24	
Supervisor, Data Entry	SE-23	
Supervisor, Data Entry Repair Operator	SE-28	
Supervisor, EMS Ambulance Boat	SE-23	
Supervisor, Equipment Maintenance	SE-23	
Supervisor, Excise Tax Officers	SE-23	
Supervisor, Hospital Housekeeping	SE-20	
Supervisor, Hospital Storeroom	SE-22	
Supervisor, Local Tax Examiner	SE-29	ins 11/22/2021
Supervisor, Mass Transit Bus Operator	SE-23	
Supervisor, Medical Records	SE-23	
Supervisor, Pupil Transportation	SE-24	
Supervisor, Radiological Services	SE-29	
Supervisor, Records Management	SE-24	
Supervisor, Research Analyst	SE-28	
Supervisor, School Crossing Guard	SE-20	
Supervisor, Security Guard	SE-22	
Supervisor, Special Services	SE-27	
Supervisor, Tax records Management	SE-28	

**GOVERNMENT OF THE VIRGIN ISLANDS**

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Supervisor, Traffic Signal Maintenance	SE-25	
Supervisor, Withholding Tax Examiner	SE-29	ins 11/22/2021
Supervisory Auditor	SE-29	
Supervisory Medical Technologist	SE-27	
Supervisory Social Services Assistant	SE-23	
Systems Manager	SE-30	
Territorial Administrator Family Planning	SE-28	
Training Supervisor	SE-27	
Unemployment Insurance Area Manager	SE-23	
Unemployment Insurance Claims Office Manager	SE-23	
Unemployment Insurance Interstate Claims Manager	SE-23	
Unit Leader	SE-28	
Waste Water System Supervisor	SE-26	
Wildlife Biologist III	SE-28	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Asistant Director of Consumer Affairs	NU-11	
Assessment and Care Coordinator	NU-12	
Assistant Chief of Audit	NU-14	
Assistant Chief, Delinquent Accounts and Return Branch	NU-12	
Assistant Chief, Processing and Accounts Branch	NU-14	
Assistant Director of Licensing	NU-11	
Assistant Personnel Relations Administrator	NU-13	
Audit Coordinating Assistant	NU-10	
Audit Coordinating Officer	NU-07	
Audit Messenger/Custodial	NU-03	
Auditor I	NU-09	
Auditor II	NU-10	
Auditor III	NU-11	
Auditor IV	NU-12	
Budget Clerk	NU-05	
Budget Coordinating Officer I	NU-07	
Budget Coordinating Officer II	NU-08	
Budget Coordinating Officer II	NU-09	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Budget Operations Analyst	NU-14	Budget Analyst series deleted 10/28/21
Criminal Intelligence Analyst	NU-12	
Criminal Intelligence Officer	NU-12	
Criminal Investigator	NU-12	
Educational Certification Officer (VIBE)	NU-12	eff 4/6/2022
Financial Controller	NU-14	
Grants Analyst	NU-12	
Hearing Officer	NU-12	
Human Resources Analyst	NU-11	
Human Resources Assistant	NU-10	
Human Resources Coordinator	NU-13	
Human Resources Generalist	NU-12	
Human Resources Information Systems Manager	NU-13	
Human Resource Specialist (CPO)	NU-13	
HRIT Technician (CPO)	NU-11	eff 10/1/21
HRIT Technician Manager (CPO)	NU-14	eff 10/1/21
Information Technology Operations and Security Specialist (CPO)	NU-13	eff 10/1/21
Information Tchnology Specialist/Data Analyst (CPO)	NU-12	eff 10/1/21

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Internal Affairs Agent I	NU-11	
Internal Affairs Agent II	NU-13	
Junior Analyst	NU-10	
Junior Disclosure Officer	NU-10	
Junior Network Administrator (CPO)	NU-13	eff 10/1/21
Labor Relations Specialist	NU-13	
Lead HRIT Technician (CPO)	NU-13	eff 7/19/23
Legal Assistant	NU-10	
Management Program Analyst	NU-14	
Manager, Administrative Services	NU-12	
Office Support Worker		eff 8/28/23
Paralegal Officer	NU-12	eff 3/10/21
Paralegal Researcher	NU-12	
Personnel & Labor Relations Specialist	NU-13	
Personnel Programs Coordinator (CPO)	NU-12	
Personnel Records Clerk (CPO)	NU-07	
Personnel Relations Administrator	NU-14	
Radio Frequency Manager	NU-13	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Radio Frequency Technician	NU-12	
Recruitment & Classification Specialist (CPO)	NU-12	
Recruitment & Classification Technician (CPO)	NU-11	
Senior Budget Clerk	NU-07	
Senior Budget Coordinating Officer	NU-12	
Senior Election Assistant	NU-11	
Senior Grants Analyst	NU-14	
Senior Recruitment & Classification Specialist (CPO)	NU-13	
Senior Special Investigator	NU-13	
Special Agent	NU-13	
Special Investigator	NU-09	
Territorial Administrator, R & C (CPO)	NU-14	
Training Coordinator (CPO)	NU-13	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Assessment Officer	IS-07	
Assistant Head Nurse	RN	
Assistant Principal	AA-02	
Clinical Care Coordinator	RN-14	
Correction Lieutenant	CM	
Correction Officer	CU	
Correction Sergeant	CU	
Custodial Worker/Maintenance	IS-01	
Data Entry Repair Operator	IS-07	
Deputy Fire Inspector I	LC	
Deputy Fire Inspector II	FF	
Deputy Fire Inspector III	FF	
Elementary School Teacher	ET-05	
Enforcement Officer	NS	
Excise Tax Officer	IS-06	
Facility Officer	IS-05	
Financial Aide	IS-09	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Fire Captain	LC	
Fire Corporal	FF	
Fire Inspector	LC	
Fire Lieutenant	LC	
Fire Marshall	LC	
Fire Sergeant	LC	
Firefighter-EMT	FF	
Fiscal Data Control Examiner	FS-13	
Graduate Nurse	RN	
Guidance Counsellor	ET	
Head Nurse	RN	
Health Enforcement Officer	NS	
Help Desk Specialist	IS-09	
Hospital Admitting Nurse	RN-01	
Licensed Practical Nurse	PN	
Licensed Practical Nurse (DHS)	SS	
Local Tax Examiner	IS-07	



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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Nurse Anesthesist	RN	
Nurse Practitioner	RN	
Paraprofessional	EA	
Physical Education teacher	ET	
Police Captain	PR	
Police Corporal	PA	
Police Lieutenant	PR	
Police Officer	PA	
Police Sergeant	PR	
Public Health Physician	BU	
Public Health Physician-OBGYN	BU	
Public Health Physician-Pediatrician	BU	
Principal	AA	
Registered Nurse	SS	
Revenue Agent	IS-11	
Revenue Agent Trainee	IS-09	
Revenue Officer	IS-11	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Revenue Officer Trainee	IS-09	
Revenue Representative	IS-06	
Secondary School Teacher	ET	
Senior Assessment Officer	IS-09	
Senior Data Entry Repair Operator	IS-09	
Senior Excise Tax Officer	IS-08	
Senior Local Tax Examiner	IS-09	
Senior Revenue Agent	IS-13	
Senior Revenue Officer	IS-13	
Senior Revenue Representative	IS-08	
Senior Tax Coordinating Assistant	IS-07	
Senior Tax Error Correction Examiner	IS-09	
Senior Tax payer Service Representative	IS-08	
Senior Tax Registration Deposit Clerk	IS-07	
Senior Tax Registration Teller	IS-08	
Senior Tax Research Analyst	IS-10	
Senior Tax Technician	IS-08	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Senior US Claims Officer	IS-10	
Senior Withholding Tax Examiner	IS-09	
Special Education Paraprofessional	EA-04	
Special Education Teacher	ET-05	
Staff Nurse	RN	
Staff Nurse I	SS	
Staff Nurse II	SS	
Staff Nurse Midwife	RN	
Storeroom Motor Vehicle Officer	IS-08	
Tax Computer Programmer	IS-12	
Tax Coordinating Assistant	IS-06	
Tax Error Correction Examiner	IS-08	
Tax Management Assistant	IS-10	
Tax Payer Service Representative	IS-06	
Tax Registration Deposit Clerk	IS-05	
Tax Registration Teller	IS-06	
Tax Return Controller	IS-08	

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POSITION TITLE	PAY SCALE/ GRADE	UPDATES
Tax Revenue Clerk	IS-05	
Tax Systems Programmer Analyst	IS-13	
Tax Technician	IS-06	
Teller I	FS-12	
Teller II	FS-15	
Tuberculosis Elimination Control Officer	TBD	
US Claims Officer	IS-08	class allocation 10/17/23
Vocational Education Teacher	ET	
Withholding Tax Examiner	IS-08	