

## Frequently Asked Questions | 8% Payroll Repayment

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### **Q: What is this payment for and who does it apply to?**

A: The 8% payroll repayment restores wages withheld from Government employees from 2011-2013. The Division of Personnel is responsible for payroll repayments for central government and legislative employees only, whether active or inactive. Please note, employees earning less than \$26,000 at the time of the 8 percent cut are not eligible for a repayment.

Employees of semi-autonomous agencies – to include both territorial hospitals and the University of the Virgin Islands – should contact their internal Human Resources divisions to find out more about their repayment process. For more information, please visit <https://www.dopusvi.org/wp-content/uploads/2021/08/Act-No.-8469-Bill-No.-34-0077.pdf>.

### **Q: How do I know if I'm receiving a check?**

A: We've created an easy, online process to help employees check if they are receiving a payment, and for how much. Simply visit [www.dopusvi.org/8percent](http://www.dopusvi.org/8percent) and sign-in with your last name and the last four digits of your Social Security number. Employees who don't see their name can submit their information as prompted – **you only need to do this once** – or can continue to check the portal as Personnel works collaboratively with Finance to identify additional records.

### **Q: How much are the payments?**

A: To make the final payments, Finance relies on the data gathered by the Division of Personnel on all eligible employees. Since August, the bulk of the employees' names – inclusive of those who have retired or separated from government service – and an **estimated total** of what they are owed were uploaded onto Personnel's online portal at [www.dopusvi.org/8percent](http://www.dopusvi.org/8percent).

Between Personnel and Finance, a dedicated team has since been working to verify the final hours worked, determine the Government's total financial obligation, and give employees a real-time update on what they will be paid. **Those official repayment totals will be accessible on the portal by noon Monday, November 1.**

All applicable taxes will also be withdrawn before payments are made.

### **Q: What taxes are being taken out?**

A: Taxes withheld include Medicare and Social Security, along with income taxes, which will be deducted at the **current tax rate**.

### **Q: When should I be receiving a check?**

A: Payments will be made the week of November 8 and will be made for active government employees via direct deposit. For those inactive employees or eligible retirees who also prefer that form of payment, please download and fill out the Direct Deposit Authorization form – located under the Forms tab on the Department of Finance's website – and submit it directly to [payroll@dof.vi.gov](mailto:payroll@dof.vi.gov) as soon as possible.

**Q: What if my address changed?**

A: Employees who wish to submit a change of address are asked to do so **by Wednesday, November 3** by emailing any new information to the Division of Personnel at [comp2021@vi.gov](mailto:comp2021@vi.gov) with the subject line "Change of Address, 8% Repayment."

**Q: I am the child/survivor of a Government employee who is owed. Am I entitled to the payment? What should I do?**

A: Yes, children or survivors are entitled to payment upon the death of a retiree. Survivors should visit [www.dopusvi.org/8-percent-compensation-deceased-info/](http://www.dopusvi.org/8-percent-compensation-deceased-info/) and follow the instructions. Please note that once all required documents – notarized affidavit, W-9, and a copy of a photo ID – are submitted, the final payment process will still take a few weeks as they are verified and go through the system.

**Q: I am the child/survivor of a Government employee who is owed retro, but I don't see them listed. Why?**

A: There are a variety of reasons a retiree's name may not be listed. While we worked comprehensively with the Department of Finance in gathering and verifying the data, there are also individuals we might have missed. Please send us any information that can help us assist you, including: any copies of payments the retiree might have received, documents that show outstanding balances, their name, date of birth, and last four digits of their Social Security number. The email address is: [comp2021@vi.gov](mailto:comp2021@vi.gov).

**Q: Who can I contact if I have more questions?**

A: Please email [comp2021@vi.gov](mailto:comp2021@vi.gov) with any additional questions. We also have a dedicated hotline (340) 714-5010, but ask that you be patient as we are currently managing a high volume of calls at this time. We are receiving your emails and are trying to respond as quickly as possible. It will take time for us to complete our research and update our listings as we process any new information.

