



GOVERNMENT OF  
THE VIRGIN ISLANDS OF THE UNITED STATES  
**OFFICE OF THE GOVERNOR**



3438 Kronprindsens Gade ✪ GERS Building, 3<sup>rd</sup> Floor ✪ Charlotte Amalie, St. Thomas, V.I. 00802-5712 ✪ (340) 774-8588 ✪ FAX (340) 714-5040  
Orange Grove Shopping Center ✪ Bays # 6, 7, 8 ✪ Christiansted, St. Croix, V.I. 00820 ✪ (340) 773-0341 ✪ FAX (340) 773-5669

**ACCEPTANCE**

District of \_\_\_\_\_ Date: \_\_\_\_\_ 20 \_\_\_\_  
Department of \_\_\_\_\_ Social Security No. \_\_\_\_\_

**Dear Sir/Madam:**

I hereby accept the appointment tendered me by you , of \_\_\_\_\_  
(Position Title)  
in the \_\_\_\_\_ of the District of \_\_\_\_\_  
(Department/Agency)  
with pay at the rate of \$ \_\_\_\_\_ per \_\_\_\_\_ dated \_\_\_\_\_ 20 \_\_\_\_ and  
effective on and after \_\_\_\_\_ 20 \_\_\_\_.

Respectfully,

\_\_\_\_\_  
(Signature of Employee)

**Place of Birth:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_ **Nationality:** \_\_\_\_\_

**OATH OF OFFICE**

Having been appointed \_\_\_\_\_ I,  
\_\_\_\_\_, do solemnly swear (or affirm) that I will support and defend the  
Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the  
same; that I likewise will support the laws of the United States applicable to the Virgin Islands and the laws of the Virgin  
Islands; that I take this obligation freely, without any mental reservation or purpose of evasion, and that I will well and  
faithfully discharge the duties of the office on which I am about to enter. **SO HELP ME GOD.**

\_\_\_\_\_  
(Signature of employee)

District of \_\_\_\_\_ )  
Virgin Islands of the U.S.A. ) SS:

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_  
Effective \_\_\_\_\_ 20 \_\_\_\_.

\_\_\_\_\_  
(Signature of Notary Public)